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Communities Connected *for* Kids

Title Intakes and Investigative Response to the Human Trafficking of Children		**Number** 811	
Department: Quality management	**Owner** Director of Human of Quality Management	**Regulatory Authority/ Related Policies:** CFOP 170-14	**Attachments:** Appendix A: Human Trafficking Screening Tool (HTST); Appendix B: MDT Staffing form
Effective Date: February 2025	**Last Revision:** March 2026	**Review Date:** March 2026	

1) **Purpose:** Communities Connected *for* Kids has established a zero tolerance policy for failure to follow procedures related to intakes and investigative response to the human trafficking of children. This operating procedure describes the special requirements for Intakes and subsequent actions relating to the commercial sexual exploitation of a child, sexual abuse-sexual exploitation, and labor trafficking of children. The operating procedure establishes the roles and responsibilities of Hotline counselors; child protective investigators; contracted community based care providers; and sub-contracted service providers in cases of the human trafficking of children.

Policy:

2) **Scope**. This operating procedure applies to Department and contracted provider staff involved in child welfare. The term "Department" includes the Florida Abuse Hotline; Child Protective Investigations within the Department and Sheriff's offices and Community Based Care Lead Agencies with direct contracts to the Department and their sub-contracted service providers.

3) **Authority**. This operating procedure includes the new requirements cited in Section 409.1754, Florida Statutes (F.S.), Section 409.016, F.S., and Section 409.1678, F.S., created in the 2014 and 2017 legislative session; and in the new Chapter 65C-43, Florida Administrative Code (F.A.C.), which became effective January 12, 2016.

   a. §39.01(15)(g), F.S.; §39.01(69), F.S.; §39.201, F.S.; §39.301, F.S.; §39.5075, F.S.; §39.524, F.S.; §402.87, F.S.; §409.1754, F.S.; and §787.06, F.S.

   b. 18 U.S.C. §§1581, 1584, 1589-1595; and 22 U.S.C. §7105.

   c. Trafficking Victims Protection Act of 2000, PL 106-386, 114 Stat. 1464 (October 28, 2000) and the Trafficking Victims Protection Reauthorization Act of 2013 (Title XII of the Violence Against Women Reauthorization Act of 2013), PL 113-4 (March 7, 2013).

   d. Immigration and Nationality Act, §101(a)(15)(T) & (U).

   e. 8 CFR 214.11 (T-Visa) and 8 CFR 214.14 (U-Visa).

   f. Rules 65C-9.003, F.A.C.; 65C-30.003, F.A.C.; and 65C-30.007, F.A.C.; and Chapters 65C-28, 65C-29, 65C-30, and 65C-43, F.A.C.

4) **Explanation of Terms**. For purposes of this operating procedure, the following definitions apply:

a. Commercial Sex Act. Any sex act where anything of value is given to or received by any person.

b. Commercial Sexual Exploitation of a Child. The use of any person under the age of 18 for sexual purposes in exchange for money, goods or services or the promise of money, goods or services. Examples of commercial sexual exploitation include:

1) Renegade/Survival Sex. There is no third party. There is no pimp. The victim may "broker" exchanges for a sexual act independently. There may be an exchange of a sexual act for

2) Pimp Trafficking. There is a third party who is "brokering" the exchanges of the sexual act for a tangible item, typically money. Pimps can be of any age, any gender, and any background.

3) Gang Trafficking. The trafficking is a source of generating money for the gang, and the gang member is involved in the trafficking of the victim. This might be a local, state, national or transnational gang. A gang is defined as "an association of three or more individuals whose purpose, in part, is to engage in criminal activity."

4) Familial Trafficking. This is the use or exchange by a caregiver or the parent of a person under 18 for sexual purposes in exchange for or with the promise of money, goods or services.

c. Debt Bondage. When a person under control of another person promises to pay money owed with his or her labor or through the personal services of a child under his or her control as a security for debt.

d. Dependent Child. For the purposes of investigating allegations of Human Trafficking, a child who is found to be dependent includes a child who is found by the court to have been victim of trafficking and to have no parent, legal custodian, or responsible adult relative currently known and capable of providing the necessary and appropriate supervision and care.

e. Force, Fraud or Coercion:

1) Force involves the use of rape, beatings, confinement and any other actions designed to control victims. Forceful violence is used especially during the early stages of victimization, known as the "seasoning process", which is used to break victims' resistance and make them easier to control.

2) Fraud often involves false offers that induce people into trafficking situations. For example, women and children will reply to advertisements promising jobs as waitresses, maids and dancers, and are then forced into prostitution or domestic servitude. In addition, a teen responding to advertisements of employment by fake charities who disregard labor laws, and the teen ends up peddling (where youth sell cheap goods, such as candy, magazines or other trinkets), often going door to-door or standing on street corners or in parks, regardless of weather conditions and often without access to food, water or facilities.

3) Coercion involves threats of serious harm to, or physical restraint of, any person; any scheme, plan or pattern intended to cause a person to believe that failure to perform an act would result in serious harm to or physical restraint against any person; or the abuse or threatened abuse of the legal process.

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f. Harboring. To receive or hold a person in a place without legal authority.

g. Home County. The county where the child's parent, legal guardian or caregiver lives; or if the child is dependent, the county of dependency jurisdiction.

h. Human Trafficking Screening Tool (HTST) Administration Guide (form CF-FSP 5406, available in DCF Forms). The HTST includes an administrative guide and a list of questions to lead the Child Protective Investigator and/or Community-Based Care Lead Agency's designated specialized screener in gathering information to assist them in identifying victims of human trafficking, determining their needs and selecting appropriate services to meet these needs.

i. Immigrant Child. A person under the age of 18 who is not a U.S. citizen.

j. Induced. To lead or move by persuasion.

k. Labor Trafficking. The recruitment, harboring, transportation, provision or obtaining of a person for labor or services, through the use of force, fraud or coercion, for the purpose of subjecting that person to involuntary servitude, peonage (where someone is held against his/her will to pay off a debt), debt bondage, or slavery. Per s. 787.06(3), F.S., coercion is not required to be present in labor trafficking cases involving children that have not attained 18 years of age. The Administration of Children and Families Office on Trafficking in Persons August 6, 2012 Fact Sheet provides the following examples of labor trafficking:

    1) Bonded labor, or debt bondage, is probably the least known form of labor trafficking today, and yet it is the most widely used method of enslaving people. Victims become bonded laborers when their labor is demanded as a means of repayment for a loan or service in which its terms and conditions have not been defined or in which the value of the victims' services as reasonably assessed is not applied toward the liquidation of the debt. The value of their work is greater than the original sum of money "borrowed."

    2) Forced labor is a situation in which victims are forced to work against their own will, under the threat of violence or some other form of punishment, their freedom is restricted and a degree of ownership is exerted. Forms of forced labor can include domestic servitude; agricultural labor; sweatshop factory labor; janitorial, food service and other service industry labor; and begging.

    3) Child labor is a form of work that is likely to be hazardous to the health and/or physical, mental, spiritual, moral or social development of children and can interfere with their education. The International Labor Organization estimates worldwide that there are 246 million exploited children aged between 5 and 17 involved in debt bondage, forced recruitment for armed conflict, prostitution, pornography, the illegal drug trade, the illegal arms trade and other illicit activities around the world.

l. Non-Governmental Organization Advocate/Agency. Local service agencies and case managers across the country which help victims of Human Trafficking get assistance such as housing, medical care, mental health services and referrals for pro bono legal help. These agencies and personnel are not to be confused with the Community-Based Care Lead Agencies or subcontracted providers used to manage Florida's dependency system.

m. Recruitment. The process of enlisting or convincing a person to join with another person for a stated purpose.

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n. Refugee. A person outside of his or her country of nationality who is unable or unwilling to return because of persecution or a well-founded fear of persecution on account of race, religion, nationality, membership in a particular social group, or political opinion.

o. Repatriation. The act of returning to one's country of origin. In the case of trafficked children, this could also mean reunifying with that child's family.

p. Safe House. A licensed setting that has set aside gender-specific, separate and distinct living quarters for sexually exploited children who have been verified as human trafficking victims and need to reside in a secure residential facility with staff members who are awake 24 hours a day and certified by the Department as outlined in s. 409.1678(1) and (2), F.S.

q. Safe House Assessment. Any comprehensive child assessment that meets all requirements established by s. 409.1754(1), F. S. The Level of Human Trafficking Placement Tool does meet the requirements of a Safe House Assessment tool and is attached to this operating procedure.

r. Servitude. Slavery; the condition where a person is forced to perform labor or services, against his or her will, by another person.

s. Sex Trafficking. The recruitment, harboring, transportation, provision, or obtaining of a person for the purpose of a commercial sex act.

t. Slavery. The condition where a person is forced to perform labor or services, against his or her will, by another person.

u. T Visa. A visa created by the Trafficking Victims Protection Act of 2000 (TVPA).

1) Victims of severe forms of human trafficking are provided relief under U.S. immigration law by the Victims of Trafficking in Persons (T) nonimmigrant visa. This status allows victims of human trafficking to remain in the United States to assist in investigations or prosecutions of human trafficking violators.

2) Severe form of trafficking in persons (as defined by the TVPA) means:

a) Sex trafficking in which a commercial sex act is induced by force, fraud or coercion, however a child that has not attained 18 years of age does not require force, fraud or coercion; or,

b) The recruitment, harboring, transportation, provision or obtaining of a person for labor or services, through the use of force, fraud or coercion, for the purpose of subjecting that person to involuntary servitude, peonage (where someone is held against their will to pay off a debt), debt bondage, or slavery. Per s. 787.06(3), F.S., coercion is not required to be present in labor trafficking cases involving children that have not attained 18 years of age.

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v. Trafficked. The state of a person who is or has been a victim of human trafficking.

w. Trafficking or Human Trafficking. The transporting, soliciting, recruiting, harboring, providing, or obtaining another person for transport.

1) It is a crime for any person to knowingly engage, or attempt to engage, in human trafficking with the intent or knowledge that the trafficked person will be subjected to forced labor or services; or to benefit financially by receiving anything of value from participation in a venture that has subjected a person to forced labor or services.

2) Children can be victims of human trafficking regardless of their citizenship, residency, or alien or immigrant status.

x. U Visa. A visa created by the Trafficking Victims Protection Act of 2000 to protect women, children and men who are the victims of criminal activity including sexual exploitation and assault. The U visa allows victims to remain in the United States and assist law enforcement, including certain entities charged with the detection of crimes, in the investigation and prosecution of criminal activity. Children are not required to assist law enforcement in any ongoing investigation to be considered eligible for a U visa status or issuance. The U.S. Citizenship and Immigration Services grants nonimmigrant status and the U.S. Department of State issues U visas.

5) **Responsibilities of the Florida Abuse Hotline**. The Florida Abuse Hotline shall generate an intake for all cases when a child is an alleged victim of Human Trafficking/Commercial Sexual Exploitation of a Child (CSEC) or Human Trafficking/Labor as outlined below.

a. Human Trafficking/Commercial Sexual Exploitation of a Child (CSEC). CSEC is the use of any person under the age of 18 for sexual purposes in exchange for money, goods or services or the promise of money, goods or services. CSEC can include Renegade/Survival Sex, Pimp Trafficking, Gang Trafficking or Familial Trafficking. Only for CSEC allegations, if the identified alleged perpetrator is a minor, he or she will be listed as a victim while an unknown third party (thought to be driving the minor) will be listed as the alleged perpetrator.

1) There are three report types associated with Human Trafficking/Commercial Sexual Exploitation of a Child (CSEC).

a) Human Trafficking/CSEC – Other. A report type of "Other" with the maltreatment code of Human Trafficking/CSEC shall be used in those cases when the allegations appear to involve issues associated with commercial sexual exploitation of a child and the alleged perpetrator is unknown or is not considered to be a parent, legal guardian, or caregiver.

b) Human Trafficking/CSEC – In-Home. A report type of "In-Home" with the maltreatment code of Human Trafficking/CSEC shall be used in those cases when the allegations appear to involve issues associated with commercial sexual exploitation of a child and the alleged perpetrator is a parent, legal guardian, caregiver, or household member not associated with an Institutional Entity.

c) Human Trafficking/CSEC – Institutional. A report type of "Institutional" with the maltreatment code of Human Trafficking/CSEC shall be used in those cases when the allegations appear to involve issues associated with commercial sexual exploitation of a child and the alleged perpetrator appears to be a parent, legal

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guardian, or caregiver who is associated with an institutional entity, such as a foster home, group home, school, etc.

2) Once a child abuse report with the report type of "Other," "In-Home" or "Institutional" with the maltreatment code of Human Trafficking/CSEC has been created, the following applies:

   a) All pertinent information will be forwarded to law enforcement in a manner that conforms with all requirements associated with s. 39.201(2), F.S.

   b) Response priority shall be based upon the results of the safety assessment.

b. Human Trafficking/Labor Trafficking. Human trafficking/labor trafficking is the recruitment, harboring, transportation, provision or obtaining of a person for labor or services, through the use of force, fraud or coercion, for the purpose of subjecting that person to involuntary servitude, peonage (where someone is held against his/her will to pay off a debt), debt bondage, or slavery. Per s. 787.06(3), F.S., coercion is not required to be present in labor trafficking cases involving children that have not attained 18 years of age.

   1) There are several forms of exploitative practices linked to labor trafficking, including bonded labor, forced labor and child labor.

      a) Human Trafficking/Labor – Other. A report type of "Other" with the maltreatment code of Human Trafficking/Labor shall be used in those cases when the allegations appear to involve issues associated with labor trafficking, slavery, or servitude that do not appear to be sexual in nature, and the alleged perpetrator is unknown or is not considered to be a parent, legal guardian, or caregiver.

      b) Human Trafficking/Labor – In-Home. The report type of "In-Home" with the maltreatment code of Human Trafficking/Labor shall be used in those cases when the allegations appear to involve issues associated with labor trafficking, slavery, or servitude that do not appear to be sexual in nature, and the alleged perpetrator is considered to be a parent, legal guardian, or caregiver not associated with an institutional entity.

      c) Human Trafficking/Labor – Institutional. A report type of "Institutional" with the maltreatment code of Human Trafficking/Labor shall be used in those cases when the allegations appear to involve issues associated with labor trafficking, slavery, or servitude that do not appear to be sexual in nature, and the alleged perpetrator is considered to be a parent, legal guardian, or caregiver who appears to be associated with an institutional entity, such as a foster home, group home, school, etc.

   2) Once a Child Abuse Report with the report type of "Other," "In-Home" or "Institutional" with the maltreatment code of Human Trafficking/Labor has been created, the following applies:

      a) All pertinent information will be forwarded to law enforcement in a manner that conforms with all requirements associated with s. 39.201(2), F.S.

      b) Response priority shall be based upon the results of the safety assessment.

6) **Responsibilities of the Child Protective Investigator (CPI)**. All Child Protective Investigators and Supervisors (DCF or sheriff's office) who investigate allegations or suspicions of human trafficking must

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complete the specialized training as outlined in s. 409.1754, F.S., and Rule 65C-43.005, F.A.C. In addition to the directives provided by Chapter 39, F.S., and Chapters 65C-29 and 65C-43, F.A.C., a Child Protective Investigator will have the following responsibilities associated with allegations of Human Trafficking/Commercial Sexual Exploitation of a Child (CSEC) or Human Trafficking/Labor:

a. If Human Trafficking/Commercial Sexual Exploitation of a Child (CSEC) or Human Trafficking/Labor is one of the maltreatment codes contained within an abuse report or added as outlined in paragraph 6a(8) of this operating procedure:

1) The investigator must immediately:

a) Contact the appropriate county sheriff or other law enforcement agency, including federal law enforcement authorities for the purposes of determining if:

i. Law enforcement is going to accept the case for criminal investigation.

ii. Law enforcement and the child protective investigative entity are going to conduct a coordinated investigation as directed per s. 39.301(2)(c), F.S.

b) Initiate all local child protective investigative response procedures and protocols associated with a possible allegation of Human Trafficking/CSEC, or Human Trafficking/Labor, including administering the Human Trafficking Screening Tool (HTST) (form CF-FSP 5406, available in DCF Forms) as directed in Chapter 65C-43, F.A.C.

i. The HTST must be administered within 24 hours of identifying one or more conditions set forth in the administrative guide. If the child's whereabouts are unknown at the time, the HTST shall be administered as soon as contact with the child is made.

ii. In addition, if the HTST was administered by another agency or the CPI, a copy of the HTST must be uploaded into the FSFN file cabinet for that child (Image Category: Other; Image Type: Other, then type in "HTST" in the neighboring Image Data field), and the upload and results documented in the investigative case notes.

2) In those cases where law enforcement does not accept the case for criminal investigation or proceeds with an independent investigation, the child protective investigator shall document these decisions within the Florida Safe Families Network (FSFN).

3) When it is believed or determined that a child is a victim of commercial sexual exploitation and/or labor trafficking and the child is not considered to be a citizen of the United States and is in the country illegally or the child is in the country legally but the child's parent, guardian, or caregiver can no longer care for the child, the Department of Health and Human Services, Office of Refugee Resettlement (HHS/ORR), shall be contacted for the purposes of determining if the child will be placed into the Unaccompanied Refugee Minors (URM) program due to the child being a victim of a severe form of trafficking.

4) When there is confirmed or suspicion of human trafficking, initiate a multidisciplinary staffing (MDT) as soon as possible but no later than two weeks from receipt of the investigation, that shall include, but not be limited to, child protective investigations, a representative from the

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community based care lead agency (CBC), Children's Legal Services, the Regional Criminal Justice Coordinator, law enforcement, Guardian ad Litem, Department of Juvenile Justice, current service providers or immediate eligible service providers, school staff, and Refugee Services or a refugee services provider in those cases when a foreign national victim is involved. A multidisciplinary staffing should be coordinated in or in conjunction with the child victim's home resident county to best provide services and support to the victim and victim's family. The MDT needs to address the level of placement to best meet the child victim's needs. In addition, for the CSEC maltreatment only, if the child is not already placed in a safe house or safe foster home, assess for a safe house or safe foster home placement in coordination with the CBC representative for tracking purposes. MDT attendees, recommendations and outcomes must be documented in FSFN under Meeting type – Multidisciplinary staffing.

5) The attached MDT Staffing form (Appendix B), or an equivalent form that answers the same questions as outlined in Chapter 65C-43, F.A.C., must be completed for all CSEC MDTs. The CPI must complete the Case Information Section (questions 1-6) and the Child Follow-up Method Section of the MDT Staffing form and then forward the form to the identified MDT facilitator in their circuit to schedule the MDT. The Child's Service Plan Referral Summary Section (questions 7-17) are completed by the identified MDT facilitator during the staffing which can serve as a service plan for verified or suspected CSEC victims as required by s. 409.1754, F.S. The service plan must identify the needs of the child and his or her family, the local services available to meet those needs, and whether placement in a safe house or safe foster home is needed. If the circuit does not have an identified facilitator, then the CPI is responsible for facilitating the MDT process. The CPI must upload the completed MDT Staffing form into the filing cabinet and forward the Child Follow-Up Method and Verified HT Victims Service Plan Sections to their assigned Regional Human Trafficking Coordinator for the purpose of conducting the required six-month follow up as outlined in s. 409.1754, F.S.

6) If a child is a verified victim of sex trafficking and is being placed into substitute care, that child must have a Child Placement Agreement as outlined in CFOP 170-11.

7) In those cases when a child victim is located in the same county where the maltreatment occurred but not in his/her home resident county, then an out-of-town inquiry (OTI) shall be requested for contact with the family and/or identified collaterals. If the child is returning home or has returned home, a request for transfer should be made within the first two weeks of receiving the investigation and the home county must accept the transfer and implement recommended services.

8) If the maltreatment codes of Human Trafficking/CSEC or Human Trafficking/Labor have not been selected within the active abuse report but are suspected, the Child Protective Investigator shall add the appropriate maltreatment codes to the report only if the alleged perpetrator is a listed caregiver or household member on the open In-Home report. In all other situations, a new report must be generated through the Abuse Hotline as Other or Institutional, respective to the allegations.

9) Children who have been identified as being from out-of-state who have absconded, escaped, or run away shall be referred to the Florida Department of Juvenile Justice for the purposes of ensuring that all requirements associated with returning these juveniles to the other state, whenever their return is sought, are met as required by s. 985.801, F.S., Interstate Compact on Juveniles (ICJ). Although the Human Trafficking Screening Tool (form CF-FSP 5406, available in DCF Forms) must be completed as outlined in the administrative

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guide included within the Tool, a "Safe House" assessment is not required if the child is returning to his or her home state. If the child is involved with social services in his or her home state, the MDT may be deferred to the home state.

b. When investigating Human Trafficking/CSEC or Human Trafficking/Labor Trafficking cases child protective investigators should focus their efforts on:

1) Determining the legal connection of any individual claiming to be a parent, relative, caregiver, or legal custodian to the child. In many cases, traffickers will present themselves as a parent, relative, caregiver, or legal custodian

2) Determining the possible involvement of any confirmed parent, relative, caregiver, or legal custodian in the trafficking of the child.

3) Assessing the capability of any confirmed parent, relative, caregiver, or legal custodian to provide the child victim the necessary and appropriate level of supervision and care.

4) Ensuring that any information related to any person who might possibly be involved in the trafficking of any individual is provided to the appropriate law enforcement entity for possible criminal investigation.

5) Determining the possible connection of your collateral contacts to the trafficking/trafficker of the child. You must document in FSFN the connection of your collateral contact to the child/victim and why you believe that individual is an appropriate collateral for information.

c. Special care should be given to the placement of a child who is suspected to be a victim of human trafficking with a parent, relative, caregiver or legal custodian until there is a clear determination that the person in question is not a trafficker or allied with the trafficker.

d. Prior to closing the investigation and once the finding has been entered into FSFN, the CPI must enter the incident date that the trafficking occurred or is thought to have occurred if the maltreatment is verified.

e. As outlined in s. 409.1754, F.S., the number of children screened with the HTST must be tracked by the Department and submitted annually to the Legislature. Each child protective investigative service center (DCF or sheriff's office), in conjunction with its Regional Family Safety Program Office, must use the "Screening, Placement and Services for Sexually Exploited Children and Young Adults Reporting Checklist" (form CF-FSP 5413, available in DCF Forms and incorporated by reference in Chapter 65C-43, F.A.C.) and sent to the Regional Criminal Justice Coordinator monthly, with the final submission by October 5 each year.

7. **Responsibilities of the Community Based Care Lead Agencies and Other Service Providers for Assessment, Placement, and Services for Commercial Sexual Exploitation or Human Trafficking Victims**.

a. All dependency case managers and supervisors who have victims of human trafficking on their caseload must have completed the specialized Human Trafficking training as outlined in s. 409.1754, F.S., and Rule 65C-43.005, F.A.C.

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b. Community-based care lead agencies and their contracted service providers are required to design and deliver services that meet the unique needs of possible and confirmed victims of commercial sexual exploitation who are residing within the foster care system and community children who are placed in safe houses or safe foster homes. The lead agency shall ensure that all sexually exploited children residing in safe houses or safe foster homes or served in residential treatment centers or hospitals pursuant to s. 409.1678(3), F.S., have a case manager and a case plan (form CFFSP 5405, available in DCF Forms), whether or not the child is a dependent child as outlined in s. 409.1678(4)(b), F.S. The MDT Staffing form (Appendix B) may be provided to the safe house or safe foster home to assist in the development of the "Services Plan for Sexually Exploited Children and Young Adults" required by 65C-43.003, F.A.C.

c. In addition to the provisions of s. 409.1678, F.S., each safe house and safe foster home shall establish and maintain a security design that promotes ongoing supervision for the oversight of youth or young adults placed in the home. This safe house or safe foster home shall include, but not be limited to:

    1) Placement security with requirements that include:

        a) External electronic video monitoring of the facility.

        b) Alarms on all external doors.

        c) Emergency response agreements with local law enforcement.

    2) Access to an array of services, consistent with applicable licensing statutes and regulations, and the individually assessed needs of each child, that include at minimum:

        a) Evidence based trauma-informed care.

        b) Treatment and intervention for sexual assault, including appropriate health care.

        c) Psychosocial skill development, including:

            i. Resiliency skills;

            ii. Positive youth development services;

            iii. Life skills; and,

            iv. Mentoring.

        d) Education that will transfer back to the child's home district for credit.

        e) Substance abuse screening, and where necessary, access to treatment.

        f) Recreational therapy and personal development.

        g) Discharge planning that is consistent with services received by the child, at the facility.

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3) Placement policy and procedures that shall comply with Chapter 65C-43, F.A.C., and require that:

   a) Cell phones, unmonitored personnel (staff) computers, or other devices that could be used to conduct unsupervised communication with external parties are not allowed. Restricted and supervised access may be allowed based on the child's progress in the program. (The child's progress must be determined by program staff, the child's therapist, the community-based care lead agency and the case manager.)

   b) All client phones, tablets, known social media accounts and computer usage shall be monitored by program staff.

   c) All off-site activities shall be supervised by program staff or, based on the child's progress in the program, by other designated adults. (Progress and approval must be determined by program staff, the child's therapist, the community-based vase lead agency and the case manager.)

   d) All visitation shall occur off-site at a location other than the "Safe House" placement. All persons the child is allowed to visit must be pre-approved by the case manager.

d. Once a child has been adjudicated dependent or has been identified as a verified victim of commercial sexual exploitation in a child abuse investigation (community child), the CBC shall:

   1) Assess the child for placement in a "Safe House" environment in a manner that meets all requirements established by s. 39.524(1), 409.1754, and 409.1678, F.S. The Level of Human Trafficking Placement Tool has been identified as a Safe House Assessment tool and is attached to this operating procedure. In addition, all children that are victims of sex trafficking and placed in substitute care must have a Child Placement Agreement as outlined in CFOP 170-11.

   2) All "Safe House" assessments must be updated, at a minimum, every 180 days on an ongoing basis for as long as the child is a confirmed victim in an active non-judicial or judicial case.

   3) Per s. 39.524(2), F.S., the results of any "Safe House" assessment must be included in the next judicial review for the child as completed and updated by the case manager and at each subsequent judicial review for long as the child is an active participant in an open case where the child is coded as being a confirmed victim of commercial sexual exploitation within the FSFN. The court must also be advised in writing of the status of the child's placement, with special reference regarding the stability of the placement and the permanency planning for the child.

   4) Children who fail to participate in the administration of a "Safe House" assessment either through their direct refusal or through their unavailability due to runaway behavior or other similar issues shall have their "Safe House" assessment rescheduled on an ongoing basis. The reason as to why the required "Safe House" assessment has not been completed shall be noted within FSFN.

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5) Explore all possible placement options and safeguards for youth who have a history of recruiting other youth into the commercial sex trade in order to reduce opportunities for possible victimization of other children residing in the same setting.

6) The reason for not placing a child into a "Safe House" environment must be documented within the FSFN in all instances where a child has been adjudicated dependent and the minimum placement requirements for possible consideration for placement into a "Safe House" environment have been met.

7) Children who have been identified as being from out-of-state that have absconded, escaped, or run away shall be referred to the Florida Department of Juvenile Justice for the purposes of ensuring that all requirements associated with returning these juveniles to the other state, whenever their return is sought, as required by s. 985.801, F.S. (Interstate Compact on Juveniles), is completed prior to completing a "Safe House" assessment, or to the placement of a child into a "Safe House" environment.

e. When it is believed or determined that a child is a victim of commercial sexual exploitation and/or labor trafficking and the child is not considered to be a citizen of the United States and is in the country illegally or the child is in the country legally but the child's parent, guardian, or caregiver can no longer care for the child, the Department of Health and Human Services, Office of Refugee Resettlement (HHS/ORR), shall be contacted for the purpose of determining if the child will be placed into the Unaccompanied Refugee Minors Program (URMP) due to the child being a victim of a severe form of trafficking.

f. The community-based care lead agency shall develop internal policies and procedures to ensure the legal rights of children who are possible or confirmed victims of commercial sexual exploitation are protected while still allowing for them to be questioned as part of any ongoing criminal investigation against a possible trafficker. In addition, the CBC must request that an attorney at litem be appointed for every verified dependent child victim of human trafficking as outlined in s. 39.01305, F.S.

g. The community based care lead agency shall review the cases of all children who are currently placed in substitute care, and who have not already been identified as being currently involved in the commercial sex trade, for possible involvement in the commercial sex trade by utilizing the indicator list outlined in the Human Trafficking Screening Tool Administration Guide (form CF-FSP 5406, available in DCF Forms). If the child is suspected or confirmed to be a victim of human trafficking, a report should be made to the Abuse Hotline.

h. The CBC shall attend all human trafficking MDTs. As required by s. 39.524, F.S., the CBC shall track the following information for suspected or verified victims: number of assessments completed and the outcome of the assessments; the specialized services provided through the CBC; and placement of verified victims of commercial sexual exploitation, specifically if a safe foster home or safe (group) home was selected for placement, and if not, why not. The "Screening, Placement and Services for Sexually Exploited Children and Young Adults Reporting Checklist" should be used for collecting this information (form CF-FSP 5413, available in DCF Forms and incorporated by reference in Chapter 65C-43, F.A.C.). This information must be sent to the Regional Criminal Justice Coordinator monthly.

i. All suspected or verified dependent CSEC victims residing in the foster care system must have a service plan as outlined in s. 409.1754, F.S., regardless of placement. The service plan must identify the needs of the child and his or her family, the local services available to meet those

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needs, and whether placement in a safe house or safe foster home is needed. The case plan required by s. 39.6011, F.S., may meet the requirement for a service plan, but must be amended to incorporate the results of the multidisciplinary staffing that is required for all suspected or verified CSEC victims. Case management must provide a six-month update of the service plan when requested by their assigned Regional Human Trafficking Coordinator.

8. **Unique Service Options for Non-Citizens Victims of Commercial Sexual Exploration and Human Trafficking**.

   a. Determination of Services. The determination of services and placement of a foreign born child who is a victim of trafficking is dependent on many factors, which differ from situations where trafficking is not an issue.

      1) "Certification" and "Eligibility" are terms used to describe a process that the Department of Health and Human Services, Office of Refugee Resettlement (HHS or ORR) uses to officially declare that a foreign national is eligible to receive benefits. A child does not have to be "certified" but s/he does need to obtain an "eligibility" letter from HHS to receive a wide range of benefits. (Adults are "certified" and receive a "certification letter." Children are deemed "eligible" and receive an "eligibility letter.")

      2) The process to obtain an eligibility letter should be coordinated with a local non-governmental organization advocate and law enforcement. (Call the National Human Trafficking Resource Center at 1-888-3737-888 for information about local anti-trafficking programs.)

      3) Federal law enforcement will require access to the victim and information from the non-governmental organization advocate before they will issue a statement that they believe the child is a victim of "a severe form of trafficking." A Child Protective Investigator cannot make this request on his or her own without the assistance of law enforcement.

      4) Once a law enforcement agency has issued a statement to ORR that a child is believed to be a victim of trafficking, ORR may issue a letter of eligibility. The victim or the victim's advocate may then present the letter to social service providers as proof of eligibility. Benefit-issuing agencies must call the Office on Trafficking in Persons (OTIP) toll-free trafficking victim verification hotline at 1-866- 401-5510 to verify the child's eligibility for benefits and inform HHS of the application for benefits.

      5) It is very important to work with an advocacy organization that is familiar with BOTH the victim's rights regarding social services and his/her legal rights. Contact DCF's Refugee Services Program Office at 850-488-3791 for more information about victim rights and possible benefits.

   b. Interim Benefits.

      1) The William Wilberforce Trafficking Victims Protection Reauthorization Act (Public Law 110-457) signed into law on December 23, 2008, directs The United States Department of Health and Human Services (HHS), upon receipt of credible information that a child may have been subjected to trafficking in persons, to make a prompt determination if the child is eligible for

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up to 90 days of interim assistance. Before the end of that period, HHS, in consultation with United States Department of Justice, Department of Homeland Security and nongovernmental experts, will determine if the child is eligible for long-term assistance. Not later than 24 hours after a Federal, State, or local official discovers that a person who is under 18 years of age, and who is neither a U.S. citizen nor a legal permanent resident may be a victim of trafficking in persons, the official must notify HHS to facilitate the provision of interim assistance.

2) To request an eligibility letter or interim assistance letter for a foreign child victim of trafficking, contact a Child Protection Specialist at 202-205-4582 or email Childtrafficking@scf.hhs.gov

c. Pre-Certification/Pre-Eligibility. Pre-certified/pre-eligible victims of human trafficking residing in the state of Florida who have filed or are in the process of filing an application for a T Visa or are in the process of seeking certification/eligibility as a victim of human trafficking from ORR may be November 21, 2017 CFOP 170-14 13 eligible for existing benefits and services to the same extent as a refugee for a temporary period while they wait for the federal processing or certification/eligibility to be completed. The benefits are comparable to Refugee Cash Assistance (RCA) or Temporary Assistance for Needy Families (TANF); Refugee Medical Assistance (RMA); Supplemental Nutrition Assistance Program (SNAP, formerly known as food stamps); and Refugee Social Service programs. Contact Refugee Services at 850-488-3791 for the contact information of the benefits provider and for more details.

d. Eligibility (Children). Benefits to children who receive an eligibility letter may include: Refugee Cash Assistance (RCA) or Temporary Assistance to Needy Families (TANF); Social Security Income (SSI); Medicaid or Refugee Medical Assistance (RMA); Health Screening; Supplemental Nutrition Assistance Program (SNAP, formerly known as food stamps); Match Grant; as well as entry into Refugee Social Services programs that may include adult education, legal services, employment assistance, youth and family services, and child care. Contact Refugee Services at 850-488-3791 for the contact information of local Refugee Social Services programs or for more details.

e. Unaccompanied Refugee Minor Program (URMP). The Unaccompanied Refugee Minor Program (URMP) is a federally funded foster care placement option for non-U.S. citizen child victims of human trafficking managed by Refugee Services. Children must receive an eligibility letter from ORR and be reclassified to unaccompanied refugee minor status by ORR prior to entering the URMP. A caseworker seeking URMP as a placement option should immediately contact Refugee Services at 850-488-3791 and ask for the child to be reclassified to unaccompanied refugee minor status. Reclassification, for purposes of entering the URMP, can only be initiated by the Director of Refugee Services. Caseworkers will be required to share information about the case/child with Refugee Services. Not all children will be placed in the URMP; if the child is safe and has bonded with a family in mainstream foster care, the Department may not interrupt that placement unless necessary. ORR might also determine that for safety reasons it would be in the best interest of the minor to be relocated to a different state.

f. Repatriation/Reunification. Repatriation/Reunification is available for foreign-born children whose best interests it is to return to his/her home country, and for whom there is not a risk of being re-trafficked.

g. Other Options. CPIs, CBCs, and other interested parties should be aware that an immigrant child who has been a victim of sexual exploitation or other abuses that do not meet the T-Visa

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requirements have other options that may help the child access services, such as, but not limited to,:

1) Special Immigrant Juvenile (SIJ) Status – potential for immigrant children declared dependent.

2) U Visa – potential for victims of sexual assault, domestic violence, and other "qualifying criminal activity" detailed in the regulations.

3) Violence Against Women Act (VAWA) – used by immigrant children and spouses of U.S. citizens and legal permanent residents who are victims of domestic violence.

Approved by:

DocuSigned by:
Carol DeLoach
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Carol DeLoach, CEO

Human Trafficking Screening Tool – Administration Guide

Human Trafficking Screening Tool (HTST) Instructions

This guide[1] is designed to help child welfare and delinquency professionals screen for possible youth victims of human trafficking. The tool, in its entirety, should be used by the Department of Children and Families' Child Protective Investigators, the Sheriff's Offices Child Protective Investigators and Community-Based Care Lead Agency staff or their contracted providers as outlined below. Human trafficking may be suspected for a number of reasons.

Department of Children and Families

The following indicators will trigger Child Protective Investigators (CPI) to conduct the HTST with a child or victim listed in their report. Only staff who have completed the Specialized Human Trafficking training may complete the tool. A non-specialized CPI who recognizes any of the below indicators on a child or victim in an investigation is to request a specialized CPI to administer the screening tool. If the child is a current confirmed victim of human trafficking (within 6 months) and a new intake is received, the HTST does not need to be administered on that child unless needed to enhance the investigation.

Community-Based Care Lead Agencies

When a child on a Family Case Manager's (FCM) caseload has any of the following indicators, the FCM will refer the child to the Community-Based Care Lead Agency's designated specialized screener to conduct the HTST. If a dependent child already has a current designation in FSFN as confirmed commercially sexually exploited child (CSEC) involved on the person management page, the HTST does not need to be utilized on that child.

Indicators:

- Youth's acknowledgement of being trafficked.
- Report of human trafficking by parent/guardian, law enforcement, medical or service provider, teacher, child protective services, and/or juvenile probation officer.
- History of running away or getting kicked out 4+ times.
  (*Definition of running away or getting kicked out of home: Include times the youth did not voluntarily return within 24 hours, and include incidents not reported by or to law enforcement.)*
- Child is 12 or older and has a history of allegations of sexual abuse (with or without findings) or a disclosure of sexual abuse by the child.
- Current incident or history of inappropriate sexual behaviors (not limited to prostitution).
- Child known to associate with confirmed or suspected CSEC youth.
- Child is recovered from runaway episode in a hotel or known area of prostitution.
- Child has no knowledge about the community he/she is located in.
- Child is not allowed or unable to speak for him/herself and may be extremely fearful.
- Child has no personal items or possessions (including identity documents if foreign born – labor trafficking).
- Child appears to have material items that he or she cannot afford (e.g., cell phones, expensive clothing, tablets, etc.).
- Child shows signs of being groomed (i.e., hair done, nails done, new clothing, etc.) that child cannot afford or justify how paid for.
- Suspicious tattoos or other signs of branding (e.g., tattoos of the trafficker's names, dollar signs, diamonds, stars, etc.). May also have certain designs/logos on nails, jewelry, etc.
- Child associates and/or has relationships with age-inappropriate friends, boyfriends, and/or girlfriends.
- Child has inappropriate, sexually suggestive activity on social media websites and/or chat apps.

[1] The contents of this guide and the screening tool were informed by the research and reporting of the Vera Institute (2014) *Screening for Human Trafficking: Guidelines for Administering the Trafficking Victim Identification Tool (TVIT)*, the Polaris Project (see www.PolarisProject.org), and the Covenant House (2013) *Human Trafficking Interview and Assessment Measure*.

CF-FSP 5406, Feb 2015 [65C-43.001, F.A.C.]

To ensure that the tool is administered effectively, all screeners should follow the screening protocol set forth in this guide. It is important for screeners to understand that questions designed to screen for human trafficking are invasive by nature and may reveal that a youth is suffering from the effects of exposure to trauma. As such, screeners must take care to create a safe environment in which they establish rapport and trust with the youth. Additionally, screeners should be prepared to call upon therapeutic and legal staff in responding to the needs of trafficking victims.

Youth may be reluctant to respond due to a lack of trust, fear of consequences related to disclosure, and/or not viewing themselves as a victim. Strengths-based, non-judgmental, and trauma-informed approaches should be used to engage youth in a conversation to secure answers to the questions within the tool, rather than reading items verbatim. Motivational interviewing techniques may also be used to gently question inconsistencies and encourage disclosure. The guidelines that follow provide instruction for following the screening protocol for administering the HTST and should be adhered to each time a screening is conducted.

HTST Screening Protocol

Screening Preparation

The screening should be conducted in a safe and non-threatening environment. Screeners should be well-prepared, should be comfortable working with victims of trauma, and should recognize the need to ask questions in an appropriate manner that is sensitive to the needs of youth. The following guidelines should be followed when preparing to conduct a HTST screening:

- Read through the entire screening tool and this Administration Guide, so that you are familiar with the tool and able to conduct the screening in a conversational style, allowing the youth to direct the flow of discussion.
- Conduct the screening in a private, quiet environment designed to make the youth feel physically comfortable and safe.
- Be prepared to provide the youth with basic needs, such as an interpreter, tissues, drink, food, clothing, medical or therapeutic care, and/or access to services, as appropriate.
- If an interpreter is necessary, he/she should be trustworthy (unknown to the youth being interviewed) and able to use the same wording as the screener when asking questions and the same wording as the youth when answering questions. Use of an agency or certified interpreter is required (per DCF Operating Procedure 60-10, Chapter 3, in compliance with the laws governing ADA and Section 504 of the Rehabilitation Act).
- Do not interview a youth in front of a suspected trafficker or individual who is exhibiting controlling behavior over the youth. Do not allow this person to interpret for the youth if he/she does not speak fluent English.
- Recognize that dressing in uniforms, suits, or other formal attire may cause youth to fear that you are with immigration services or other enforcement agencies.
- Use strengths-based and trauma-informed care approaches during the screening, allowing youth to lead the direction of the conversation.
- The screening process may need to take place over multiple contact points if the screener judges that the youth needs more time. The screener may postpone the discussion to a later time when the youth is ready to discuss his/her experiences. When a youth displays acute signs of anxiety, the screener should consider contacting a trained mental health professional to complete a session with the youth.

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The screening tool contains a number of techniques used to help screeners administer the tool properly. Screeners should be familiar with these techniques which include the following:

- Instructions to screeners are provided in the HTST in *italics* throughout the tool. These instructions guide screeners to sub-questions that may need to be asked, sections that require information to be filled in, and questions that include prompts for further explanation.
- Introductory comments and questions to youth are in **bold typeface.** Introductory comments should be read to the youth. Screeners should use a conversational approach to secure answers to the HTST questions, being sensitive to the needs of youth who may be suffering from the effects of exposure to trauma.
- Sections A, B, H, and I are preceded with the instruction – *(DO NOT READ TO YOUTH)* – these sections are intended to be completed by the screener and not asked of the youth.
- Please use the lines provided within the tool to record youth's responses to open-ended questions or any additional information that has been disclosed to you that is specific to your determination of the child's involvement.
- At the end of selected questions, you will see this symbol ➲ which asks that screeners code for the likelihood that the youth's responses suggest any evidence of the problem targeted by the preceding item(s). An example is provided below:

  ➲ Evidence of Unsafe Living Environment: *(Check one)* ☐ Yes ☐ No

Item-by-Item Guide for Administering the Tool

Section A is to be completed by the screener and not asked of the youth.

Section A – Background Information *(DO NOT READ TO YOUTH)*

1. Date of Screening: ___ / ___ / _____ (MM/DD/YYYY)

2. Location of Screening: _____

3. Screener Name: _____

4. Reason for Screening *(check all that apply)*:

- ☐ Youth's acknowledgement of being trafficked.
- ☐ Report of human trafficking by parent/guardian, law enforcement, medical or service provider, teacher, child protective services, and/or juvenile probation officer.
- ☐ History of running away four or more times, or getting kicked out. (*Definition of running away or getting kicked out of home: Include times the youth did not voluntarily return within 24 hours, and include incidents not reported by or to law enforcement.)*
- ☐ Child is 12 or older and has a history of allegations of sexual abuse (with or without findings) or a disclosure of sexual abuse by the child.
- ☐ Current incident or history of inappropriate sexual behaviors (not limited to prostitution).
- ☐ Child known to associate with confirmed or suspected CSEC youth.
- ☐ Child is recovered from runaway episode in a hotel or known area of prostitution.
- ☐ Child has no knowledge about the community he/she is located in.
- ☐ Child is not allowed or unable to speak for him/herself and may be extremely fearful.
- ☐ Child has no personal items or possessions (including identity documents if foreign born – labor trafficking).
- ☐ Child appears to have material items that he or she cannot afford (e.g., cell phones, expensive clothing, tablets, etc.).
- ☐ Child shows signs of being groomed (i.e., hair done, nails done, new clothing, etc.) that child cannot afford or justify how paid for.
- ☐ Suspicious tattoos or other signs of branding (e.g., tattoos of the trafficker's names, dollar signs, diamonds, stars, etc.). May also have certain designs/logos on nails, jewelry, etc.
- ☐ Child associates and/or has relationships with age-inappropriate friends, boyfriends, and/or girlfriends.
- ☐ Child has inappropriate, sexually suggestive activity on social media websites and/or chat apps.

5. Mode of Screening:

- ☐ Interview completed without need for an interpreter.
- ☐ Interview completed with the assistance of a certified interpreter.
- ☐ Interpreter needed, but unavailable

Section B is to be completed by the screener and not asked of the youth.

Section B – Demographic Information *(DO NOT READ TO YOUTH)*

6. Youth's Name: _____

7. FSFN Child ID #: _____ (7 characters maximum)

8. Intake #: _____ (8 characters maximum)

9. DCF FSFN case ID #: _____

10. SSN (last four digits): _____

11. Sex: ☐ Male ☐ Female

12. Race/Ethnicity: _____

13. Preferred Language: _____

Begin the screening by reading the following introductory comments to the youth: **This is an interview to better understand your current situation and experiences. I will be asking you questions about yourself. Try to be as honest as you can. This might be a difficult conversation. You do not have to answer anything you don't want to answer. You can take a break at any time, ask to finish at a later time, or stop the session. I want you to know that you can trust me and that your safety is my priority. The only individuals who will have access to the information you provide are professionals who are working to help you. Before we get started, do you have any questions?**

Section C – Youth Personal Background

I'd like to begin with some general questions about you and your personal background.

14. **What is your date of birth?** ___ / ___ / _____ (MM/DD/YYYY)

    14a. *(If youth does not know, ask:)* **Approximately how old are you?** _____

15. **Where were you born?** _____

16. **What city do you currently live in?** _____

    16a. *(DO NOT READ TO YOUTH)* Was youth arrested outside the city in which he/she resides?

    ☐ No

    ☐ Yes

17. **Do you go to school?**

    ☐ No *(If "no," skip to Item 18.)*

    ☐ Yes *(If "yes," proceed to Item 17a below.)*

    ☐ Refused to answer

17a. **Where do you go to school?** *(Fill in. If school entered, ask item 17b.)*

_____

17b. **How many days have you attended school in the last two weeks?**

- ☐ 0 days
- ☐ 1-5 days
- ☐ 6-10 days
- ☐ Not applicable/school not in session

Section D – Living Conditions

Next, I'd like to talk to you about where you live and the people you live with.

18. **So, tell me about your current living situation. What type of place do you live in?**
(Screener may prompt the youth by listing examples from below) *(Check all that apply)*

- ☐ House
- ☐ Apartment
- ☐ Group/foster home
- ☐ Car/van
- ☐ Shelter
- ☐ Rehabilitation facility
- ☐ Hotel or motel
- ☐ Part of a residence – garage, basement, shed
- ☐ Squat
- ☐ Traveling/in-between residences
- ☐ Homeless
- ☐ Refused to answer
- ☐ Other *(Fill in)* _____

19. **Who lives with you?** *(Check all that apply)*

- ☐ Father
- ☐ Mother
- ☐ Both parents
- ☐ Guardian
- ☐ Step-parent
- ☐ Relative(s)
- ☐ Friend(s)
- ☐ Romantic partner (girlfriend/boyfriend)
- ☐ By myself
- ☐ Refused to answer
- ☐ Other *(Fill in)* _____

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20. **Do you pay for where you live?**

☐ No *(If "no," skip to Item 21.)*

☐ Yes *(If "yes," ask Item 20a below.)*

20a. **How do you pay for where you live?** *(Check all that apply.)*

☐ Parents/relatives
☐ Friends
☐ Romantic partner
☐ Myself through employment/job
☐ Myself through selling drugs
☐ Myself through stealing
☐ Myself through engaging in sexual acts for money/material gain
☐ Panhandle/beg
☐ Refused to answer
☐ Other *(Fill in)* _____

21. **Have you ever had any contacts or visits from the Department of Children and Families?** *(NOTE: Youth may use other terminology including HRS, CPS, CBC, and/or The State.)*

☐ No
☐ Yes
☐ Refused to answer

➲ Evidence of Unsafe Living Environment: *(Check one)* ☐ Yes ☐ No

Section E – Work Information

Now, I'd like to ask you some questions about work situations. What I mean by "work" is anything you have done where you have received something of value, like money, food, clothing, a place to stay, drugs, or gifts, in exchange for your efforts. This could include a more typical job like working at a fast-food restaurant or store, but may also include things that some kids have to do to survive when away from their homes, anything where you were given something of value for your efforts. So, your boss may have been a typical employer or may have been a family member, friend, boyfriend or girlfriend, or someone you lived with or had a relationship with.

22. **So, do you have a job or did you have one before coming here?**

☐ No *(If "no," skip to Item 30.)*

☐ Yes *(If "yes," continue to Item 23 below.)*

23. **What type of work do you do?** *(Check all that apply.)*

- ☐ Agricultural/farm work
- ☐ Housekeeping/janitorial work
- ☐ Door-to-door sales
- ☐ Restaurant work
- ☐ Construction
- ☐ Retail
- ☐ Nails/hair
- ☐ Massage
- ☐ Personal dancing, stripping, or similar activity
- ☐ Refused to answer
- ☐ Other *(Fill in)* _____

24. **How much money do you make an hour?** *(Screener may ask relative to the minimum wage rate.)*

- ☐ Below minimum wage *(Minimum wage is $8.05/hour in Florida.)*
- ☐ At or above minimum wage but less than $15 an hour
- ☐ $15-$25 an hour
- ☐ More than $25 an hour
- ☐ Does not know
- ☐ Refused to answer

25. **Does your boss or supervisor owe you money?**

- ☐ No
- ☐ Yes
- ☐ Refused to answer

26. **Do any of your family members owe your boss money?**

- ☐ No
- ☐ Yes
- ☐ Refused to answer

Screener may prompt for something else that is owed like a favor, house, property, or land.

27. **Have you ever worked or done something for your boss without getting the payment that you thought you would get?**

- ☐ No *(If "no," skip to Item 28.)*
- ☐ Yes *(If "yes," ask Item 27a through Item 27c below.)*
- ☐ Refused to answer

27a. What kind of work was it? _____

27b. What payment did you expect? _____

27c. What did you receive? _____

➲ Evidence of Deceptive Payment Practices: *(Check one)* ☐ Yes ☐ No

28. **Do you live and work at the same place?**

☐ No
☐ Yes
☐ Refused to answer

29. **Can you quit or could you have quit your job at any time without punishment from your boss or supervisor?**

☐ No
☐ Yes
☐ Refused to answer

➲ Evidence of Forced Labor: *(Check one)* ☐ Yes ☐ No

30. **So, do you currently have a boyfriend or girlfriend?**

☐ No *(If "no," skip to Item 31.)*
☐ Yes *(If "yes," ask Item 30a and Item 30b below.)*
☐ Refused to answer

30a. **How old is he/she?**

☐ Less than 10 years old
☐ 10 to 15 years old
☐ 16 to 17 years old
☐ 18 to 21 years old
☐ 22 years or older
☐ Refused to answer

30b. **How did you meet?**

☐ Through a friend
☐ At school
☐ Through a family member
☐ Online (Facebook, Internet, game console)

- ☐ Public place (mall, movies, sports event)
- ☐ Work
- ☐ Other *(Fill in)* _____
- ☐ Refused to answer

31. **Do you get on the Internet, Wi-Fi, or use phone or tablet apps?**
    - ☐ No *(If "no," skip to Item 32.)*
    - ☐ Yes *(If "yes," ask Item 31a below.)*
    - ☐ Refused to answer

    31a. **What kind of sites or apps do you use?** *(Check all that apply.)*
    - ☐ Twitter
    - ☐ Instagram
    - ☐ Snapchat
    - ☐ Online game chat
    - ☐ Instant messaging
    - ☐ Facebook
    - ☐ Tinder
    - ☐ Craigslist
    - ☐ Backpage
    - ☐ Other apps or sites *(fill in)* _____
    - ☐ Refused to answer

32. **Have you ever agreed to meet someone you met online or through the Internet or through a phone app?**
    - ☐ No
    - ☐ Yes *(If "yes," prompt by saying,* **Tell me more about that.**)
    - ☐ Refused to answer

➲ Evidence of Unsafe Online Activity: *(Check one)* ☐ Yes ☐ No

33. **Do you have any tattoos?**
    - ☐ No *(If "no," skip to Item 34)*
    - ☐ Yes *(If "yes," ask Item 33a through Item 33c below.)*
    - ☐ Refused to answer or responded no, but staff observed tattoos *(If selected, ask items 33a through 33c below.)*

33a. **What is the tattoo(s)?** *(Screener may respond to this item based on youth response and/or based on observation of the tattoo.) (Check all that apply.)*

- ☐ Dollar/currency sign, money bags
- ☐ Star/hearts
- ☐ Male name
- ☐ Female name
- ☐ Nickname or street name
- ☐ Refused to answer
- ☐ Other *(Describe)* _____

33b. **What does your tattoo(s) mean?** *(Check all that apply.)*

- ☐ Family connection
- ☐ Personal meaning *(Fill in)* _____
- ☐ Romantic partner's name
- ☐ Gang-related
- ☐ Suspected trafficker's name/initials
- ☐ Forced branding/ownership
- ☐ No meaning
- ☐ Don't know the meaning
- ☐ Refused to answer
- ☐ Other *(Fill in)* _____

33c. **Who was with you when you got your tattoo(s)?** *(Check all that apply.)*

- ☐ Family member
- ☐ Friend
- ☐ Romantic partner
- ☐ No one
- ☐ Suspected trafficker
- ☐ Gang member
- ☐ Refused to answer
- ☐ Other *(Fill in)* _____

34. **Do you have any scars or brands that were made intentionally, not from an accident or injury?** *(Screener should respond based upon youth answer and/or observation of visible scars.)*

- ☐ No *(If "no," skip to Item 35.)*
- ☐ Yes *(If "yes," ask Item 34a.)*
- ☐ Refused to answer
- ☐ Screener observes mark(s), but youth denies mark(s) made intentionally

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34a. **Who was with you when you got your brand(s) or when you received the scar?** *(Check all that apply.)*

- ☐ Family member
- ☐ Friend
- ☐ Romantic partner
- ☐ No one
- ☐ Suspected trafficker
- ☐ Gang member
- ☐ Refused to answer
- ☐ Other *(Fill in)* _____

➲ Evidence of Forced Tattooing/Branding: *(Check one)* ☐ Yes ☐ No

Section F – Leaving or Running Away from Home

I'd like for you to think about the past 12 months and times when you have been away from home.

35. **Have you run away, stayed away, or left your home without permission in the past year?**

- ☐ No *(If "no," skip to Item 36.)*
- ☐ Yes *(If "yes," ask Items 35a through 35k below.)*
- ☐ Refused to answer

35a. **How many times have you run away or left without permission?**

- ☐ 1 to 5 times
- ☐ 6 to 10 times
- ☐ 11 to 20 times
- ☐ More than 20 times
- ☐ Refused to answer

35b. **How long were you gone the last time you left home?**

- ☐ 1 to 6 days
- ☐ 1 to 4 weeks
- ☐ 2 to 3 months
- ☐ 4 months or longer
- ☐ Refused to answer

➲ Evidence of Excessive Running Away: *(Check one)* ☐ Yes ☐ No

35c. **Where did you go when you left?** *(Check all that apply.)*

- ☐ Friend's place
- ☐ Relative's place/other biological parent's place
- ☐ Romantic partner's place
- ☐ Motel/hotel
- ☐ Street
- ☐ Out of town
- ☐ Pro-social adult's place
- ☐ Anti-social adult's place
- ☐ Street gang
- ☐ Refused to answer

35d. **While you were away, how did you support yourself?** *(Check all that apply.)*

- ☐ Family/relatives took care of me
- ☐ Friend(s) took care of me
- ☐ Romantic partner helped
- ☐ Worked (legal employment/jobs)
- ☐ Money through drugs
- ☐ Money/material gain/favors from prostitution, stripping or similar activities
- ☐ Didn't stay away long enough to need support
- ☐ Stealing
- ☐ Government assistance
- ☐ Panhandling
- ☐ Borrowed money from friends
- ☐ Trafficker/pimp
- ☐ Refused to answer
- ☐ Other *(Fill in)* _____

35e. **While you were away, were you in control of your own money?**

- ☐ No
- ☐ Yes
- ☐ Refused to answer

35f. **Who were you with while you were away?** *(Check all that apply.)*

- ☐ No one
- ☐ Friends
- ☐ Romantic partner
- ☐ Suspected trafficker/pimp

☐ Guardian
☐ Family/relatives
☐ Street gang
☐ Refused to answer

35g. **Did that person(s) ever give you things like money, drugs or clothes?**

☐ No
☐ Yes
☐ Refused to answer

➲ Evidence of Questionable Support While Away: *(Check one)* ☐ Yes ☐ No

35h. **Did you leave town while you were away from home?**

☐ No
☐ Yes
☐ Refused to answer

35i. **While you were away, did anyone you were with not allow you to go back home?**

☐ No
☐ Yes
☐ Refused to answer

➲ Evidence of Coercion to Stay on the Run: *(Check one)* ☐ Yes ☐ No

Sometimes, people find themselves in situations where they feel unsafe, threatened, controlled or even tricked into doing something they didn't want to do. I am going to ask you a few questions about things that might have made you feel unsafe, threatened, controlled or tricked into doing something you didn't want to do.

35j. **While you were away, did you experience anything that made you uncomfortable?**

☐ No
☐ Yes; **if so, what?** *(Fill in)* _____
☐ Refused to answer

35k. **Sometimes, young people who are away from home can be taken advantage of and asked to do sexual activities in exchange for something of value. These activities can include dancing,**

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stripping, posing for photos, or sex of any kind. While you were away, did anyone ever ask you to do something like that?

- ☐ No
- ☐ Yes
- ☐ Refused to answer

➲ Evidence of Sexual Activities for Money, Support or Gifts: *(Check one)* ☐ Yes ☐ No

36. **Have you or someone else received something of value like money, a place to stay, food, clothes, gifts, favors, or drugs in exchange for you performing a sexual activity?**

- ☐ No
- ☐ Yes
- ☐ Refused to answer

➲ Evidence of Compensation for Sexual Activity: *(Check one)* ☐ Yes ☐ No

Section G – Sexual Exploitation/Coercion/Control

37. **In thinking about your past experiences, has anyone ever locked doors or windows or anything else to stop you from leaving work or home?**

- ☐ No
- ☐ Yes
- ☐ Refused to answer

➲ Evidence of Inability to Leave: *(Check one)* ☐ Yes ☐ No

38. **Has anyone ever forced you to get or use false identification, like a fake ID or fake green card?**

- ☐ No
- ☐ Yes
- ☐ Refused to answer

➲ Evidence of Forced Identity Deception: *(Check one)* ☐ Yes ☐ No

39. **Has anyone ever pressured you to touch someone physically or sexually when you didn't want to?**
- ☐ No
- ☐ Yes
- ☐ Refused to answer

40. **Has anyone ever asked/made you do anything sexually that you didn't want to do?**
- ☐ No
- ☐ Yes
- ☐ Refused to answer

41. **Has anyone in your home ever done anything sexually to you that you didn't want?**
- ☐ No
- ☐ Yes
- ☐ Refused to answer

➲ Evidence of Sexual Exploitation: *(Check one)* ☐ Yes ☐ No

When you think about the future, what do you want to do when you get older? *(Fill in)*

_____

_____

_____

Screener, close out the interview by saying the following to the youth:

I want to thank you for being open with me and answering these questions. Do you have any questions, or is there anything that you would like to talk about?

Section H – Parent/Guardian Information *(DO NOT READ TO YOUTH)*

Section H is to be completed by the screener.

42. Did you speak with the child's parent(s) or guardian(s)?
- ☐ No
- ☐ Yes (If yes, to whom did you speak? _____)

If yes, then ask parent/guardian items 43-46.

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43. Does the parent/guardian report that youth has a cell phone that a third party/trafficker pays for or might be paying for?

☐ No
☐ Yes

44. Does the parent/guardian report that youth returns home from running away with hair/nails done, new clothing or money that were not provided by the parent/guardian?

☐ No
☐ Yes

45. Does parent/guardian report that youth has internet postings or text/cell phone messages that indicate youth may be exchanging sex for something of value to him/her?

☐ No
☐ Yes

46. If youth has a tattoo of someone else's name, does guardian verify this person is who youth says the person is?

☐ No
☐ Yes

➲ Evidence of Potential Trafficking: *(Check one)* ☐ Yes ☐ No

Section I – Post-Screening Assessment *(DO NOT READ TO YOUTH)*

Section I is to be completed by the screener.

47. Did you observe any nonverbal indicators of past victimization? *(If so, explain.)*

_____
_____
_____

48. Did you observe any indicators that the youth's responses may have been false? *(If so, explain.)*

_____
_____
_____

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49. Indicate the likelihood that the youth is a victim of trafficking:

- ☐ Definitely not
- ☐ Likely not
- ☐ Not sure
- ☐ Likely is
- ☐ Definitely is

50. Provide at least three reasons for your answer in Item 49:

1.

2.

3.

If you answered "not sure," "likely is," or "definitely is":

For CBC staff – call the Florida Abuse Hotline at 1-800-962-2873 and schedule a Multidisciplinary Team (MDT) staffing as soon as possible or as is required by CFOP 175-14. If the child is a possible or confirmed CSEC victim, place the appropriate designation in FSFN.

For DCF staff – schedule an MDT staffing as soon as possible or as is required by CFOP 175-14. Please add the appropriate human trafficking maltreatment code to your investigation, if not already included.

Reminder: If you have personal knowledge that the youth is a victim of human trafficking, you must call the Florida Abuse Hotline.

51. What kind of service referrals, if any, will you make for the youth? (You may include MDT service referrals.)

1.

2.

3.

4.

5.

Child Protection Investigations: Human Trafficking (HT) MDT Staffing Form

Case Information Section, Questions # 1- 6, and Child Six Month Follow-Up Method Section completed by CPI prior to MDT and forwarded to Facilitator

Case Information	
Child Name:	Child DOB:
Child's Gender:	Child Type: Community: ☐ Dependency: ☐
Medical Conditions (i.e. Asthma, allergies):	Mental Health Diagnosis History:
Medications: ☐ Yes ☐ No List Medications:	Substance Misuse: ☐ Yes ☐ No Description of Substances used:
Child Protection Investigator (CPI) Assigned:	CPI Supervisor Assigned:
Dependency Case Manager (DCM) Assigned:	DCM Supervisor Assigned:
Date Investigation Rec'd:	FSFN Intake Investigation Number:
HT Maltreatment: ☐ Labor Trafficking ☐ Sex Trafficking- CSEC	Investigative Findings: ☐ Not Substantiated ☐ Verified ☐ Open Investigation/undecided
Date HTST Completed:	Other Current Investigation Maltreatments:

1. HT Indicators (select all that apply):

☐ Youth's acknowledgement of being trafficked
☐ Report of HT by parent/guardian and/or adult professional
☐ 4+ Runaway Episodes
☐ 12 years or older with sexual abuse history (with or without findings)
☐ Inappropriate sexual behaviors (not limited to prostitution)
☐ Child known to associate with CSEC Youth
☐ Child recovered from a hotel or known area of prostitution
☐ Child has no knowledge about community he/she is located in
☐ Child is not allowed or unable to speak for him/herself and may be extremely fearful.
☐ Child has no personal items/possession
☐ Child has material items he/she cannot afford
☐ Child shows signs of being groomed
☐ Suspicious tattoos or other signs of branding
☐ Child associates and/or relationships with age-inappropriate adults
☐ Child has sexually suggestive activity on social media websites and/or chat apps.

2. Currently Assigned Key Stakeholders

a. Child's Legal Guardian

Intake #_____ Child's Name_____

Guardian Name/Relationship to Child/Email: _____

b. Criminal Law Enforcement (LE) Investigator Assigned: ☐ Yes ☐ No
LE Agency/Name/Email: _____
Police Report Number (s) for HT Criminal Case:_____

c. Therapist Assigned: ☐ Yes ☐ No
Therapist Agency/Name/Email: _____
_____

d. Guardian Ad Litem (GAL) Assigned: ☐ Yes ☐ No
GAL Name/Email: _____

e. Child's Attorney Assigned: ☐ Yes ☐ No
Child's Attorney Name/email (Criminal Court): _____
Child's Attorney Name/email (Dependency Court): _____
Child's Attorney Name/email (Immigration Court): _____

f. Child Advocate Assigned: ☐ Yes ☐ No
Child's Advocate Name/Email: _____

g. Child Mentor Assigned: ☐ Yes ☐ No
Child's Mentor Name/Email: _____

h. Juvenile Probation Officer (JPO) Assigned: ☐ Yes ☐ No
JPO Name/Email: _____

3. List Child's Criminal History:
_____
_____
_____

4. Prior Investigations:
_____
_____
_____
_____

5. Summary of HT Concerns:
_____
_____
_____
_____

6. Other concerns to be addressed:
_____
_____
_____
_____

Child's Service Plan Referral Summary

Questions #7-17 completed by HT MDT Facilitator

7. Crisis Intervention Services (i.e. forensic exam, counseling intake appointment, GYN, transportation): ☐ Yes ☐ No
Explain:_____

_____

8. General Counseling and/or Victim- Witness Counseling: ☐ Yes ☐ No

Explain:_____

_____

9. Comprehensive Assessment (i.e. most recent Safe Home Treatment Notes, CBHA, Psychological): ☐ Yes ☐ No

Explain (recommendations):_____

_____

10. Behavioral Health Services: ☐ Yes ☐ No

Explain:_____

_____

11. Recreational Activities: ☐ Yes ☐ No

Explain:_____

_____

12. Child Enrolled in School: ☐ Yes ☐ No

Explain:_____

_____

13. General needs being met (food, clothing, supplies, infant care): ☐ Yes ☐ No

Explain:_____

_____

14. Other:

Explain:_____

_____

15. Level of Placement Tool completed: ☐Yes ☐No ☐N/A (**If yes, skip to 15f below**. If no, answer questions 15a-15f)

15a. Will They Stay Put? ☐ Yes ☐ No ☐ Not likely ☐ Most likely

1. Runaway History (with "running" defined as >8 hours, whereabouts unknown):
   1- 0-1 Episodes

Intake #_____Child's Name_____

2- 2 Episodes
3- 3 Episodes
4- 4 and over episodes

2. Foster Care History:
   1- No prior foster care placement OR no disruptions in placement due to child's behavior.
   2- No disruptions in placement due to child's behavior in last six months; Youth open to foster care option.
   3- History of multiple failed foster placements; loss of placement due to child's behavior in last six months.
3. Gang Involvement:
   1- No active gang involvement.
   2- Suspected affiliation with gang, but no clear signs (tattoos, branding, clothing); no evidence of familial gang involvement.
   3- Evidence of familial involvement in gang, but youth denies involvement.
   4- Active gang involvement.
4. Pimp Involvement:
   1- No close pimp involvement.
   2- Associated with pimp but denies emotional attachment.
   3- Close pimp involvement; Pimp looking for survivor; Survivor highly attached to pimp, describes pimp as boyfriend; deep bonds with exploiter.
5. Drug Involvement:
   1- No, or minimal, drug and alcohol use.
   2- Occasional drug use.
   3- Regular drug use.
   4- Daily narcotic drug use with addiction.

15b. Will They Disrupt? ☐ Yes ☐ No ☐ Not likely ☐ Most likely

6. Behavior Status:
   1- No daily behavioral outbursts
   2- Intermittent behavioral outbursts, can be deescalated
   3- Multiple daily behavioral incidents, needs strict individualized behavior plan with high need for consistent and frequent reinforcement and supervision
   4- Dangerous acting out; Possible restraint needed; history of fire setting and/or animal cruelty.
7. Psychiatric History:
   1- No previous psychiatric history, no medications
   2- Psychiatric diagnosis, no medication
   3- Psychiatric diagnosis, on psychotropic medication
   4- Psychiatric diagnosis, noncompliant with psychotropic medication.
8. Danger to Self or Others:
   1- No thoughts of suicide or harming others, no history of gestures.
   2- Passive suicidal thoughts; passive thoughts of hurting others.
   3- Suicidal or homicidal thoughts, no gestures, no plan.
   4- Actively suicidal or homicidal with gestures; aggressive, assaultive, threatening; actively recruiting peers to go to exploiter.
9. Recruiting:
   1- Client not a risk to recruit others into trafficking within the facility.
   2- Client suspecting of recruiting others into trafficking in the past.
   3- Client has a history of recruiting others, has been caught eloping with others out of a placement.

15c. Are They Ready? ☐ Yes ☐ No ☐ Not likely ☐ Most likely

10. Motivation to change:
    1- **Maintenance**: Maintaining behavior change that is now integrated into the person's life.
    2- **Action/Willpower**: Making the change and living the new behaviors.
    3- **Preparation/Determination**: Taking steps and getting ready to change.
    4- **Contemplation**: Acknowledging that there is a problem but struggling with ambivalence. Weighing pros and cons, and benefits and barriers to change.
    5- **Pre-contemplation**: Avoidance. Not seeing a problem behavior, or not considering change.
11. Medical Stability:

Intake #_____ Child's Name_____

1- No immediate medical concerns.
2- Neglected preventive medical issues requiring outpatient attention when possible.
3- Chronic medical conditions requiring outpatient care as soon as possible.
4- Acute medical illness or trauma requiring immediate medical care.

15d. Is there School, Community, and Family Supports?

12. Educational involvement:
    1- History of consistent school involvement and attendance.
    2- Consistent school attendance but poor grades/ test scores.
    3- History of school failure, inconsistent attendance.
    4- No school involvement, truant or has dropped out of school.
13. Family support:
    1- Parent/caregiver involved, want child in home, willing to be actively involved in treatment.
    2- Parent/caregiver involved, regular contact, moderate dysfunction, open to treatment.
    3- Minimal caregiver involvement, low level of support, marked family dysfunction
    4- No parental/caregiver figures involved, or family involved in criminal behavior.
14. Community Support:
    1- The youth resides in neighborhood with high level of afterschool activities, job opportunities, and recreational choices.
    2- The youth resides in neighborhood with moderate number of afterschool activities, job opportunities, and recreational choices.
    3- The youth resides in neighborhood with low opportunity, few choices for recreational activities and jobs.

15e. Placement Location Considerations

15. Legal:
    1- There is no legal case pending.
    2- There is a legal case pending and legal/law enforcement needs access to client.
16. Peer Cohort:
    1- There are no peer issues for placement.
    2- There are peers involved in the trafficking, and these peers cannot be placed in same setting; peers share exploiter or pimp.
17. Danger:
    1- There is no consideration of danger in placement. Trafficker is not a threat for any reason.
    2- Client has been threatened by exploiter, is in danger; exploiter is looking for client.

Other considerations (factors that must be considered in level and location of placement):

_____
_____
_____

15f. Recommendations from Tool_____
_____
_____
_____

16. Safe Home or Safe Foster Home Placement Recommended: ☐ Yes ☐ No
Child's Current Placement Name: _____
If No, Child Placement Type (i.e. in home, STGH, Foster Home, SIPP, DJJ): _____
Services provided in Child's Current Placement: _____
_____
_____

17. Plan for further action:

Action:	Person Responsible:	Action Due Date:
Referred Service provider and contact info:		
Other Actions:		
SB 852 (PG 3 of 28 (2)): The results of the HTST, MDT Staffing, and actions taken as a result of the assessment must be included in the disposition hearing or next judicial review of the child. At each subsequent judicial review, the court must be advised in writing of the status of the child's placement, with special reference regarding the stability of the placement, any specialized services, and the permanency planning for the child.		

Signature Sheet

Facilitator Name:_____

Facilitator Agency: _____

Agency/Position:	Name:	Signature:	Date:

Suspected and Verified HT Victims Service Plan Summary to be completed at MDT by facilitator and then forwarded to Regional Human Trafficking Coordinator (RHTC) with this Child Follow Up Method attached.

Child Follow-Up Method (Verified HT only)

Completed by CPI

Community Child's Contact Information:
Child's Alias:_____
Home Address: _____
Home Phone: _____
Cell Phone: _____
Email: _____
Social Media Site:_____
Social Media User Name: _____

Family Contact Information:
Legal Guardian Name:_____
Home Address: _____
Home Phone: _____
Cell Phone: _____
Email: _____

Preferred Method of Contact:
☐ Home Phone
☐ Cell Phone
☐ Email

OR

Dependent Child Contact Information:
DCM Name/Phone/Email: _____

DCM Supervisor Name/Phone/Email_____

DCM Agency Name_____

6 Month Follow Up Due Date (6 months from Intake Date): _____

Intake #_____Child's Name_____

Verified HT Victims Service Plan Summary

Child Services Offered from Child Protection or Case Management:

☐ Emergency Shelter and runaway center services
☐ Outpatient individual or group counseling for the victim and the victim's family or legal guardian
☐ substance use disorder treatment services
☐ Drop-in centers or mentoring programs
☐ Commercial sexual exploitation treatment programs
☐ Child Advocacy Center Services
☐ Prevention Services
☐ Family Foster Care
☐ Therapeutic Foster Care
☐ Safe House or Safe Foster Home
☐ Residential Treatment Program
☐ Employment or workforce training
☐ Other (Explain):

_____

_____

_____

Follow Up (to be completed by RHTC):

Was a referral made for services recommended in the service plan for verified victim: ☐ Yes ☐ No ☐ N/A

Were the services received: ☐ Yes ☐ No ☐ N/A

If not, Explain: _____

_____

_____

Were the services completed: ☐ Yes ☐ No

If not, Explain: _____

_____

_____

Has the verified victim experienced Human Trafficking since the verified report: ☐ Yes ☐ No ☐ N/A

Has the verified victim been reported missing since the verified report: ☐ Yes ☐ No ☐ N/A

Verified Victim Educational Status: ☐ Full Time ☐ Part Time ☐ Not Enrolled ☐ Enrolled, but not attending

Verified Victim (Legal) Employment Status: ☐ Full Time ☐ Part Time ☐ Not Employed

New Involvement in the juvenile or criminal justice system since verified investigation: ☐ Yes ☐ No ☐ N/A

***Dependent Youth Only: Verified victim had more than one placement since the verified report?** ☐ Yes ☐ No ☐ N/A

If so, Explain number of placements and type (i.e. safe home, in home, STGH, Foster Home, SIPP, DJJ)

_____

_____

SB 852: (PG 13 of 28 (2)(b)): The staffing must use the assessment, local services, and local protocols required by this section to develop a service plan. The service plan must identify the needs of the child and his or her family, the local services available to meet those needs, and whether placement in a safe house or safe foster home is needed. If the child is dependent, the case plan required by c. 39.6011 may meet the requirement for a service plan, but must be amended to incorporate the results of the MDT Staffing.

Intake #_____ Child's Name_____