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Communities Connected *for* Kids

Title Interstate Compact on the Placement of Children (ICPC)		**Number** 809	
Department: Quality management	**Owner** Director of Quality Management	**Regulatory Authority/ Related Policies:** CFOP 170-19	**Attachments:** NA
Effective Date: November 2013	**Last Revision:** March 2026	**Review Date:** March 2026	

Purpose: Communities Connected *for* Kids will support the Interstate Compact on the Placement of Children (ICPC) and the priority placement under ICPC. Procedures are consistent with and support Chapter 409.401, Florida Statutes and CFOP 170-19.

Policy:

General Information:

This operating procedure is applicable to DCMs as well as providers of child welfare services under contract to Communities Connected for Kids, who are involved in the interstate placement of children under juvenile dependency court jurisdiction.

1. The ICPC applies to:
   a) Public Adoptions
   b) Licensed foster placements, including foster family homes, group homes and residential treatment facilities.
   c) Placements with parents or relatives where the child remains a dependent or under court-ordered supervision of the sending state unless the placement is being made by a parent or relative with undiminished custodial control over the person of the child.
   d) Placement of an adjudicated delinquent child into an institution pursuant to Article VI of the Compact.

2. ICPC is administered statewide by the Department's ICPC Central Office in Tallahassee.

<u>Processing Outgoing Requests</u>

The DCM considering an interstate placement will submit a separate home study request for each resource (parent, relative or non-relative) with a separate physical address location on Compact 100A Form.

Case Management will forward all requests to the county's Data Management Specialist for scanning to the Communities Connected for Kids Data Management ICPC folder. Requests for home studies may contain but not limited to the following:

a) ICPC CBC Transmittal Form
b) The Interstate Compact Placement request (Form100A); one for each child;
c) Cover letter identifying the resources and explaining the ongoing needs of the child and a description of the financial/medical plan, as well as the referring person's telephone number;
d) Social summary of the child
e) The most recent court order showing dependency and a legal status of foster care or protective supervision and an ICPC Order of Compliance;
f) Statement of Case Manager;

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g) Current psychological, medical report, Financial/Medical Plan (CF 791), proof of IV-E Eligibility, birth certificate, social security number, case plan, and any other information that would be relevant and helpful to the receiving case DCM.

3. The Communities Connected for Kids assigned ICPC contact will review the packet for completeness and upload the outgoing packet into the National Electronic Interstate Compact Enterprise (NEICE) web-based system.

4. Upon being notified through NEICE of the status of the request by the receiving state, the DCMA assigned ICPC contact will work with the child, family, and the Department to ensure a smooth transition.

Processing Incoming Requests

All incoming/outgoing ICPC requests will be sent through the NEICE system.

The case packet will be retrieved from the National Electronic Interstate Compact Enterprise (NEICE) web based system by the assigned county. The assigned case management agencies will make the assignment of a DCM.

The assigned DCM will complete the ICPC Regulation 2 home study within sixty (60) days of the referral. The assigned DCM will complete the ICPC Regulation 7 Priority Placement home study within twenty (20) business days of the referral. If the sending state requests an expedited timeframe, Communities Connected for Kids will make every effort to comply.

If a parent or caregiver does not want the child or if the home study is not approved, the assigned DCMA will contact the sending state through the ICPC process to discuss alternate placement options.

A child may be legally placed by a sending state when all of the following have occurred:

a) The home study is approved;
b) The Central Compact office has approved the placement by signing the 100A form; and,
c) A copy of the signed and approved Form 100A and a copy of the home study has been sent to the sending state; and,
d) The sending state Compact office has decided to place the child with the approved Florida resource.

5. DCM will be notified of the placement with the receipt of the signed 100B Form via the Central Compact office, showing the date of placement.

6. The DCM immediately assumes post-placement supervision of the child with monthly visits and quarterly6written progress reports which are submitted to the sending state. The DCM will also maintain regular telephone contact with the sending state DCM to enhance the opportunity for early termination of supervision.

7. The DCM supervisor has the responsibility to review monthly supervision reports to assess whether the placement is proceeding smoothly; if the placement is no longer appropriate, or if the child is in danger and must be immediately removed and placed in shelter pending return to the sending state.

The Courts and Children's Legal Services Related to ICPC

CLS ensures that all legal and court-related procedures related to CFOP 170-19 is followed, including but not limited to:

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a) Ensuring sufficient court jurisdiction in the sending state;

b) Determination of termination of jurisdiction
c) Determination of when and how the supervision of the case can be terminated
d) Ensuring that “visitation” to or from another state complies with the ICPC agreement;
e) Recognition of the rights of non-custodial parents in ICPC cases; and,
f) Ensuring that Communities Connected for Kids actions are not in violation of ICPC in any manner.

Approved by:

DocuSigned by:
Carol DeLoach
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Carol DeLoach, CEO