



**Series:** 1500

**Policy Name:** Annual Compliance Review

**Policy Number:** 1511

**Regulations:**

**Origination Date:** 8/1/2023

**Revision Date:**

**Policy:** It is the policy of Communities Connected for Kids to follow all applicable laws, codes, and regulations related to management, operations, and services delivered. As an agency, potential risks are constantly reviewed and discussed as needed.

The annual report assessing compliance with applicable federal, state, and local laws, codes, and regulations will be reviewed at the January Board of Directors Meeting. Areas for review include but are not limited to the following:

1. licensure
2. facilities
3. accessibility
4. health and safety
5. finances
6. human resources

**Procedure:** The Project Manager will notify the appropriate staff members a month in advance for the preparation of their report on their area of responsibility. Appropriate staff members are responsible for submitting their respective reports to the project manager.

The results of the discussion will be presented to the Governing Board for approval.

DocuSigned by:  
Approved:   
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Carol DeLoach, CEO

