



Series: 1100 Information Technology
Policy Name: Information Security Risk Assessment and Risk Management
Policy Number: 1119
Regulations: 45 C.F.R. 164.308, CCKids Policy Memo

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Revision Date:

Policy:

This Policy addresses the requirement for an Enterprise Information Security Risk Assessment, which is the basis of Communities Connected for Kids' (CCKids) information security management program. The Risk Assessment identifies potential threats and vulnerabilities, along with options and controls to manage, or mitigate, risk to levels deemed acceptable by Communities Connected for Kids.

Procedure:

1. Communities Connected for Kids shall routinely assess risk to identify and evaluate potential threats and vulnerabilities to the confidentiality, integrity and availability of its systems and PHI, PII and other sensitive data.
2. CCKids IT Department and Leadership shall collaborate in the identification and review of organizational risk, generating an Enterprise Information Security Risk Assessment and risk management action plan.
3. The Risk Assessment shall demonstrate, at a minimum, the following information:
 - a) Risks identified from technical and operational perspectives with input from Leadership, IT and key staff;
 - b) An analysis of each risk to consider the likelihood that a risk will occur, the impact if it does occur, and an overall risk rating and value;
 - c) An assignment of effort required to mitigate a risk; and
 - d) Planned action for maintaining no more than the acceptable level of risk. Risk management involves implementing risk treatment options sufficient to reduce risk to a reasonable and appropriate level.
4. Communities Connected for Kids Information Technologies Manager is responsible for managing the risk assessment process, developing and leading the risk management action plan, and maintaining all related documentation.
5. All workforce members will be trained regarding their responsibilities and duties to reduce the risk of security incidents.



6. Risk assessment and management policies and procedures may be amended from time to time as necessary to comply with all applicable business associate contracts and other requirements.

Approved: 
 Carol Deloach, CEO

Date: 7/27/2022